
SASSETTE EDMUND

Marlie Hill District , Manchester Jamaica | 876-481-0956 | edmundsassette@gmail.com

SUMMARY

Well-organized housekeeper, skilled in time management, and effective communication. Proven ability to respond to guest requests promptly while ensuring a spotless environment. Focused on enhancing guest satisfaction through meticulous attention to detail. Housekeeper who possesses excellent cleaning skills. Trustworthy professional openly accepts direction and follows through.

EXPERIENCE

HOUSEKEEPER | 02/2024 - Current

MANDEVILLE HOTEL - Jamaica

- Cleaned guest rooms and bathrooms to ensure they met hotel standards, including dusting surfaces, vacuuming carpets, mopping floors, changing bed linens, and restocking bathroom supplies.
- Followed safety procedures while handling cleaning chemicals and equipment.
- Communicated with front desk staff regarding room readiness and guest requests.
- Maintained cleanliness in common areas of the hotel regularly.
- Responded to guest requests with professionalism and courtesy.

HOUSEKEEPER | 02/2019 - 11/2023

GOLFVIEW HOTEL - Jamaica

- Changed bed linens and towels, tidied up rooms.
- Cleaned bathrooms, including toilets, tubs, showers and sinks.
- Swept and mopped floors, vacuumed carpets and rugs, dusted furniture, wiped down surfaces.
- Vacuumed floors and dusted furniture to maintain organized, professional appearance.
- Delivered ironing boards, baby cribs and rollaway beds to guests' rooms.

SKILLS

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| • Time management | • Customer service |
| • Excellent oral and written communication | • Complex Problem-solving |
| • Detail-oriented | • Attention to detail |
| • Vacuuming and sweeping | • Adaptability and flexibility |
| • Deep cleaning expertise | • Computer literate |
| • Teamwork | • Sanitization techniques |

Education and Training

Heart Trust NTA Institution - Jamaica

Certificate - Business Administration Level 2, 07/2020