

Emma Grassmick

720-378-0469 | egrassmick@proton.me | www.linkedin.com/in/emma-grassmickk/

Education

Colorado State University | Fort Collins, CO

Class of 2026 | Bachelor of Equine Science

Experience

WESTFALL HALL | COMMUNITY DESK ASSISTANT | AUGUST 2025 – CURRENT

- Checked out spare keys and other resources to residents
- Assisted residents with various inquiries and situations
- Handed out packages and other mail to residents

CSU ORTHOPAEDIC RESEARCH CENTER | VOLUNTEER | JUNE 2025 – AUGUST 2025

- Checked in students for math exams and checked out items
- Proctored online and in-person exams
- Provided excellent customer service

CSU SPUR | HORSE CARE INTERN | MAY 2023 – JULY 2023

- Worked with Microsoft Excel to input client data
- Stocked office supplies
- Made memorial clay paw prints for deceased pets
- Packaged and mailed clay paw prints
- Assisted with event planning

VETWERX | INTERN | AUGUST 2021 – OCTOBER 2021

- Provided excellent customer service in drive-thru and café settings
- Created and served various coffees, teas, energy drinks, smoothies, and food
- Restocked workspace and routinely cleaned
- Completed opening, closing, and inventory tasks

References

Carmen Porter | 303-885-5702

Ryan Howard | 303-532-6524

Emma Black | 970-297-4143